**Olalekan, Rodemade**

Brooklyn, NY 11210

Cell:347-977-9715 – Email: olalekanrodemade@yahoo.com

# PROFESSIONAL SUMMARY

High-energy Stage Manager with experience in local and national productions. Proficiently manage simultaneous tasks while motivating and leading team to successful accomplishment of all production goals

Meticulously detail-oriented and organized with strong communication and interpersonal abilities. Strong technical and people management abilities.

# SKILLS

Performance Manager

Scheduling/Fittings

Setup and breakdown

Excellent Coordination Skills.

Team Meetings

# WORK HISTORY

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| 03/2022 - 02/2023 | **Shelter Manager**  ***NYC Health Gotham Hospital – Brooklyn, N***   * Counseled Individuals and families regarding issues Including mental health, poverty, unemployment, substance abuse, physical/sexual abuse, social adjustment, childcare, medical care. * Interviewed clients individually assessing their situations, capabilities, and problems, * Served liaisons between schools, family services, courts, protective services, doctors, other contacts, help families who face problems such disabilities, abuse, poverty. | |
| 04/2021 - 12/2021 | **Lead Supervisor** |

***KINGS COUNTY HOSPITAL – New York, NY***

* Assisted machine operators with finished pieces.
* Collated components for assembly.
* Responsible for achieving production requirements.
* Trained staff of 10 direct labor employees to perform assembly and manufacture of product.
* Ensured that all health and safety guidelines were followed.
* Estimated costs and set quality standards.
* Made sure that products were produced on time and are of good quality.

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| 05/2020 - 02/2021 | **Shift Lead**  ***Center for Community Health – New York, NY*** |

* Worked as night shift lead supervisor of the molding department in a high volume, 24/7/365 blow-molding facility.
* Working for the Production Manager, I was responsible for quality assurance, material and Inventory management, and leading preventative maintenance
* Held accountable for profit/loss, machine downtime, accident prevention, OSHA compliance, employee reviews, and staffing decisions.
* During my employment at Dollar General I started off as a cashier and worked my way up to lead supervisor.
* Kept employees operating productively and working on task to meet business and customer needs.

08/2019 to 04/2020 **Supervisor**

***NewYork Presbyterian – Brooklyn, NY***

* Managed a group of twenty-two volunteers including hiring, performance review daily supervision, mentoring and training Evaluated work assignments.
* Provided crisis intervention and support for survivors of domestic violence and sexual violence Supplied medical and legal advocacy to clients Aided.
* Managed and provided tasks for volunteers reform of aides Independently and provide ideas to improve operations Input data into computer and train.
* Facilitated Intakes and exit of clients Coordinated a diverse population of individuals Managed and supervised volunteers.
* Managed the shelter and supervised eleven employees Trained stat to ensure necessary.
* Managed a No Kill Animal Shelter Supervised 8 - 10 employees and many volunteers.
* Reviewed and approved applications for adoptions schedules and Quarterly newsletter.

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| 01/2019 to 07/2019 | **Shelter Manager**  ***Montefiore Hospital – East New York, NY*** |

Mentored and guided employees to foster proper completion of assigned duties. Conducted training and mentored team members to promote productivity, accuracy and commitment to friendly service.

Built strong relationships with customers through positive attitude and attentive response.

Established open and professional relationships with team members to achieve quick resolutions for various issues.

# EDUCATION

***01/2019 Bachelor of Science in Biology***

***Medgar Evers College. – Brooklyn, NY***